



Don't Wonder.
KNOW.

Anything.
Anytime.
Anywhere.

SKYLINE®

Enhanced and Integrated Facilities Maintenance and Work Orders



Streamlined SKYLINE Facilities Maintenance and Work Orders Functionality Utilizing SKYLINE Menus and Navigation

- Enables drill-down capabilities throughout SKYLINE Work Orders and Facilities Maintenance
- Easily create detailed tenant work orders & fixed asset scheduled work orders
- Includes color-coded weekly work order schedule and calendar with detailed drill-down into the work order detail information
- Electronically submit work order requests via the internet through the SKYLINE Web Work Request Tenant Portal
- Schedule and track routine fixed assets preventive maintenance
- Send work orders via e-mail to multiple technicians and vendors
- Includes Analytical Time/Cost report with statistical details and metrics by unit, vendor and task
- Quickly view, export and print reports for:
 - Work Orders
 - Fixed Assets
 - In-House Providers
 - Vendors
- Fixed Assets Management and Reporting includes:
 - Warranty details and critical date tracking
 - Purchase information
 - Document management
 - Preventive maintenance schedule
 - Fixed asset reports and inquiries
- Enhanced Vendor AP Processing and Tenant Charge Backs
- Streamlined process for creating recurring work orders
- Run multiple SKYLINE databases simultaneously from one source
- Easily reassign and copy an asset to a different unit



Service Charge Batch Processing

Unit Ref Number: [Open Selection Window] Beginning Service Charge Date: [01/01/2011] Ending Service Charge Date: [06/30/2012] Charges To Include: [Both] Report Destination: [Printer]

#	WOP	SCP	Date	Unit Ref. No.	Classification	Provider	Distributed Amount	Total Charge	Include For Posting
1	565	21F	07/02/2012	11-100	HVAC	OUTS	1000.00	1000.00	POSTED
2	565	21F	07/02/2012	11-100	HVAC	HABDOL	150.00	150.00	AP
3	571	21F	07/02/2012	75-0021	General Service	JAPR	50.00	50.00	AP
4	582	21F	06/15/2012	75-0021	Electrical	JOE	0.00	200.00	POSTED
5	583	21F	06/14/2012	75-0021	General Service	ACTEN	150.00	150.00	POSTED
6	549	20F	03/22/2012	75-0022	Equipment	123AB	17.01	17.01	AP
7	549	20F	06/11/2012	75-0022	Equipment	000	0.00	0.00	POSTED
8	550	20F	06/11/2012	75-0022	Doors & Windows	CHARLE	52.50	52.50	POSTED
9	553	206	06/12/2012	75-0022	HVAC	ELANE	0.00	0.00	POSTED
10	553	206	06/12/2012	75-0022	Equipment	ELANE	0.00	25.00	POSTED
11	554	20F	06/15/2012	75-0022	HVAC	BEN	30.00	30.00	POSTED
12	557	20F	06/19/2012	75-0022	Appliances	JOE	37.50	67.50	POSTED
13	563	20F	06/26/2012	75-0022	General Service	CHARLE	0.00	52.50	POSTED
14	570	21F	07/02/2012	75-0022	General Service	900	0.00	100.00	POSTED
15	542	21F	06/06/2012	75-0022	Fire	ELANE	0.00	48.75	POSTED
16	503	21F	05/10/2012	75-0022	General Service	ADLI	111.22	111.22	AP
17	503	21F	05/10/2012	75-0022	General Service	ADLI	0.00	25.00	POSTED
18	5	21F	05/10/2012	75-105	General Service	JOE	0.00	50.00	POSTED
19	643	20F	08/24/2012	75-207	Electrical	GLAN	185.00	185.00	POSTED

Toggle the unposted SC's "Included For Posting" status.

Service Detail | Listing | Listing Report | Print SC | Print | Export | Print Selected SC's | Cancel

For More Information on SKYLINE, please contact:



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